*Code of Conduct*

**Name:** SEM Group 3

**Purpose:** This Code of Conduct outlines the expected behaviours and responsibilities of all members to ensure a respectful, collaborative, and effective working environment that aligns with the Scrum framework and Agile principles.

**General Behaviour & Communication:**

* Members should keep the team informed about progress, blockers, and risks. Be transparent.
* Members should communicate with empathy, kindness, and professionalism—whether in person or online.
* Members should give and receive feedback constructively. Focus on behaviours and outcomes, not personal traits.
* Members should be inclusive, make space for all voices. Encourage quieter team members to speak.

**Collaboration:**

* Everyone should attend and actively participate in daily scrums. Keep it concise and respectful, be conscious of each other’s time.
* Ensure that we are delivering value with each Sprint. This means careful planning and thoughtful reviews.
* Take responsibility for team improvements.
* Support each other and share knowledge *(there is no “not my job”)*

**Work Ethic:**

Key Points are:

* Accountability
* Continuous Improvement
* No Blaming

**Conflict & Resolution:**

* Keep it respectful, find a consensus.
* Everyone should feel safe to express their concerns no matter what.

**Our Role as Developers & Team members:**

* To collaborate, keep on top of your work, uphold quality standards.

**Agreement**

**By being part of this team, each member agrees to uphold this code of conduct. If a member violates this code, we will address it constructively with the goal of continuous improvement.**